

LAURIER

Apartment-Style Residence Living Move-in Day Information

- BRICKER RESIDENCE • REGINA RESIDENCE • SPRUCE ST. APARTMENTS
- LAURIER PLACE • UNIVERSITY PLACE • KING'S COURT RESIDENCE
- KING ST. APARTMENTS • MARSHALL ST APARTMENTS

Welcome to residence living at Wilfrid Laurier University

Your stay in residence will be one of the most memorable and rewarding aspects of your university career. In residence, you will learn about yourself and relationships with others. The residence experience is intended to provide an environment where you gain academic support and have an opportunity to establish new and long-lasting friendships.

Moving to a new community and a new way of living can be a challenge. It is understandable that you may be a little nervous. Our Residence Life Staff and our Residence Life Program are in place to make the transition as smooth as possible. We are looking forward to meeting you and hope that you will take advantage of all the opportunities we offer in residence at Laurier.

This information is designed to assist with your preparation to move to Laurier. If you have questions, please do not hesitate to contact your Residence Life Area Co-ordinator (contact information on page 3).

See you in September,
Residence Life Management Team

Residence registration will be held between the hours of 9 a.m. and 2 p.m. on both Sunday, September 4, and Monday, September 5, 2011. All residence students will receive an e-mail informing them which move in

date they have been assigned. Registration for all residence students will take place in the WLU Athletic Complex (located at the intersection of King St and University Ave W).

Move-in Day details

1. Check room assignment e-mail to confirm move in date.
2. Register and pick up keys at the WLU Athletic Complex.
3. Unload your belongings with the assistance of the student orientation week staff.
4. Meet your Residence Don who will ask you to:
 - a) complete and sign a residence room check-in form
 - b) complete and sign a residence medical form (have your health card available)
 - c) pay mandatory community fund of \$50
5. Unpack and begin to organize your room. Storage in residence is extremely limited. Boxes, containers and suitcases should be returned home.

Move-in Day community meeting

Your first community meeting is scheduled for 2 p.m. Your Don will provide location details during check-in.

This meeting will provide you with an excellent opportunity to meet your community, receive important building orientation information, and become familiar with our Residence Life Staff.

2011-2012 Community Fund

Be advised that on move-in day you will be asked by your Residence Don to provide \$50 (cash or cheque) for your **community fund**. This is a one time payment for the fall and winter academic terms. These important funds are managed by the community to facilitate events, activities, trips, and to purchase/rent general items for community use. An additional \$50 fee will be collected from those students who are assigned to one of our Learning Communities.

FIRST YEAR LEADERSHIP OPPORTUNITIES IN RESIDENCE

Looking for an extracurricular opportunity at Laurier? Involved in high school and looking to continue your out-of-classroom activities or is this your first time applying for a leadership opportunity? No problem! We offer a wide variety of volunteer positions with various scopes of responsibility and time commitments through our student leadership programs.

What qualifications do we look for?

Individuals who are motivated, creative, organized, sincere about getting involved, and interested in committing to making 2011-2012 a fun-filled and exciting year for you and your residence building.

House Council

House Council is comprised of first year students from your Residence community. With the support of the Community Advisor and Dons, House Council serves as a planning and management body for major social and academic based events and activities for your entire residence. House Council operates social building events, guest speakers, yearbook and newsletter committees, charity fundraising, and assists with the promotion of campus wide events and student opportunities.

House Council Executive Team

- President
- Vice President Training & Development
- Vice President Communications & Marketing
- Vice President Finance & Administration

House Council Community Representatives

One student selected from each residence community by community members.

R.A.C. (Residence Athletic Council)

The Residence Athletic Council is comprised of first year students from across campus whose primary goal is to promote a healthy and active lifestyle in first year.

UPGRADE

Upgrade is comprised of first year students from across campus that aim to promote a balanced lifestyle in first year. By highlighting tools to achieve academic success while promoting all that the Laurier campus has to offer, students will be able to make the most of their first year. Students involved in this program will be encouraged to organize and promote creative ways to showcase Laurier's exceptional resource base, and will help establish a culture of success that extends beyond the lecture hall.

Arts Laurier

Arts Laurier is comprised of first year students from across campus that aim to provide students with the opportunity to share their love for many different forms of art (i.e.: theatre, art, food, music, poetry and dance). Students involved in this project will work together throughout the year to organize and implement their own events & productions while exploring the arts through activities and workshops. This is a great learning and developmental experience for those interested in the arts, and who want to meet other students with similar interests.

Diversity Council

The Diversity Council is comprised of first year students from across campus that aim to unify Residence Life and the Diversity and Equity Office through creating integrated programming and providing increased access to campus resources. Students involved in this Council will collaborate on planning, promoting, and executing Residence wide events and programming that enable the first year community to explore diversity related issues. These students also assist and lead their respective House Councils in creating an inclusive environment within residence. The Diversity Council provides an opportunity for students to meet and interact with like-minded peers, and it is a great learning and developmental experience.



General information regarding your suite/apartment/townhouse

Insurance on your belongings

Wilfrid Laurier University **DOES NOT** provide insurance or assume liability for personal belongings brought into the University Residences.

All Students must carry appropriate and adequate insurance coverage for fire and property damage and public liability insurance during the term of the residence agreement and any renewals or extensions thereof, at the Student's own expense. Such policies shall be written on a comprehensive basis with limits of not less than \$2,000,000.00 for any one occurrence.

Students should check with their parents to see if insurance coverage is provided through their parents Homeowners Insurance Policy or through a policy rider.

What the university provides

Each suite/apartment/townhouse contains a number of bedrooms as well as a shared living room, dining room, bathroom, and kitchen facilities. The following is a more detailed description of your living space.

Bedrooms

The bedrooms in apartment-style buildings range in size. Each bedroom comes equipped with a bed frame, mattress, desk, chair, bookshelves, closet, wastebasket, and recycling bin.

Living/dining room

The dining room is furnished with a table and chairs. The living room has a sofa and chair, end tables, and a coffee table. There is a cable TV hook-up. Laurier does not provide TVs in each apartment.

Questions can be directed to the Residence Education Student Coordinator, Megan Lott, who may be reached at mlott@wlu.ca.

Kitchen

The kitchen is equipped with a large fridge and a full stove. There is plenty of cupboard space and a large sink(s) for washing dishes. Students must provide their own pots, pans, dishes, cutlery and other cooking necessities. Remember that you are sharing the kitchen with other roommates—so you may wish to only bring the essentials initially then decide as a group which items to add, such as toasters, kettles, and a microwave.

What about a small refrigerator for my own room?

The university has a designated supplier of rental refrigerators. **Refrigerators from home are not permitted** as they do not comply with the limited electrical capabilities available in a residence room. Please visit www.waterloo.mylaurier.ca/residence/info/newstudent.htm for more information.

Cleaning

Students are responsible for cleaning all rooms in the suite, including bathrooms. Basic cleaning supplies such as brooms and mops are provided. Residence staff make regular inspections of all common areas and bathrooms to ensure cleanliness is maintained. Custodians may provide minimal cleaning of some areas, however **the majority must be done by the students themselves**. Students are responsible for the removal of garbage from their suite/apartment/townhouse, and all bedrooms. There are designated areas for disposal in or near each building.

Can I hang anything on the walls?

Yes, pictures and posters can be attached to room walls. Masking tape may only be used to hang decorations on concrete walls. Push pins must be used to hang decorations on drywall. The use of nails, screws or brackets is prohibited. All materials, posters, and stickers must be removed prior to check out.

YOUR RESIDENCE LIFE STAFF

Associate Director, Residence & Learning

DAVE SHOREY Ext. 2181
Dave is responsible for the administration and management of the residences and oversees the staff and operations of both the Residence Life Office and Residence Education Office. Dave's office is located on the main floor of King Street Residence.

Residence Life Area Co-ordinator (R.L.A.C.)

The R.L.A.C.s are professional, full-time, live-in staff responsible for the operations of designated residence communities. The six R.L.A.C.s facilitate the day-to-day management of the buildings, work to maintain Laurier's standards of community living, provide individual counselling and train and supervise the Community Advisors and Residence Life Dons. The Residence Life Area Co-ordinators have offices located on the main floor of King Street Residence.

NECIA MARTINS Ext. 3620
Bricker Residence and C.H. Little House

KATHRYN CHRISTIE Ext. 3605
King Street Residence, King Street Apartments, Marshall St Apartments and Regina Residence

CLAYTON MCCOURT Ext. 3781
Waterloo College Hall and Laurier Place

TINA TELLIS Ext. 2735
Spruce Street Apartments and King's Court Residence

JANINE DOYLE Ext. 2744
Bouckaert Hall, Willison Hall, Euler / Leupold Residences and Macdonald House

MIKE GROCHOLSKY Ext. 4493
Clara Conrad Hall and University Place

Community Advisors

Community Advisors are senior students who are hired as members of the Residence Life team with specific responsibilities in the areas of building programming through House Councils. Community Advisors are responsible for overseeing House Council recruitment and for providing development and training programs for student leaders in residence. Community Advisors are also assigned a residence community with responsibilities as a Residence Life Don.

Residence Life Dons

Among the most exciting features of our Residence Life Program are the Residence Life Dons assigned to each community.

- Dons are upper year students who are carefully selected by the Residence Life Management Team and receive extensive training to ensure that they meet the needs of the students living in their community.
- Dons create a community environment through building mentoring relationships, providing support, promoting responsible behaviour, encouraging awareness of diversity and respect, and acting as an academic and social role model.
- Through programming, Dons provide both an out-of-the-classroom learning experience designed to encourage personal growth; and social activities to enhance personal relationships and to have fun!



Advice on what you should pack

There will not be enough room to bring everything you own. You will want to make your new room as comfortable and familiar as possible, so we suggest you pack posters, photos, and other small personal items. You should pack the following:

- bed linens, pillow, and comforter
- alarm clock
- robe and slippers
- desk lamp (no halogen bulbs)
- headphones for personal audio/computer equipment
- towels
- electric power bar
- personal recreation equipment (roller blades, football, frisbee, etc.)
- computer
- laundry basket and detergent
- clothes hangers
- personal toiletries and toilet paper
- kitchen items (see previous note on kitchen)

Items NOT permitted in residence

- "large speakers" and "big" stereo systems
- subwoofers for computer sound systems
- amplifiers
- personal fridge units
- pets (small fish tanks/goldfish permitted)
- candles and incense
- draperies
- halogen lighting of any kind
- heaters and heat lamps
- furniture from home including couches, beds, bean-bag chairs, mattresses (you are permitted to bring your own "office/desk" chair).
- beer bottles
- electrical outlet wall tap (octopus plug)
- noise cancelling headphones

General information regarding your residence building

2011-2012 Residence Handbook

Residence Life Dons will provide each student with a copy of the 2011-2012 Residence Handbook on move-in day. This document contains important policies, guidelines, and regulations regarding residence living. Students are responsible for familiarizing themselves with this document and are advised to read it upon arrival in residence. The Residence Handbook is available for viewing online at www.waterloo.mylaurier.ca/reslife/info/handbook.htm.

Telephone service in your suite/apartment/townhouse

Telephone service is not provided in your residence room. Students are responsible for arranging for their own telephone service provider. It is strongly recommended that students consider using a cell phone, and students are encouraged to carefully review their phone service options once they arrive on campus to avoid any unnecessary roaming charges. For more information please visit www.waterloo.mylaurier.ca/residence/info/newstudent.htm. **Your telephone number must be submitted to your Residence Life Don within the first two weeks of your stay in residence.**

Personal computers and the Internet

Students are provided with an Internet connection through the university's ResNet system. More information can be found at: www.waterloo.mylaurier.ca/residence/info/newstudent.htm.

Smoking

Smoking is prohibited in residence and within 10 metres of all university buildings.

Mail

Your new mailing address is located on your residence assignment letter. Mail for all apartment-style residences is delivered directly to your building.

Common areas and laundry facilities

Bricker Residence, University Place, and Laurier Place offer designated 24-hour common rooms with furniture and a television. (Note: There is no cable television hook-up in student bedrooms). Laundry facilities are available throughout these residence buildings. The cost of operating the laundry machines has been incorporated into your residence fees. Laundry fees have not been included in residence fees for those that reside in King's Court Residence, King Street Apartments, Spruce Street Apartments or Marshall Street Apartments. Machines located in these buildings are coin and card operated. The university is not responsible for lost or damaged clothing. Certain laundry facilities also provide irons and ironing boards. Your Don will provide you with an orientation to these common areas in September. Regina Residence students will have access to laundry facilities at King Street Residence.

Parking

Limited parking for residence students is available on a lottery basis. A Residence Parking Permit Application form is included in the online Residence Application and can be printed from the Residential Services website at www.waterloo.mylaurier.ca/residence/download.htm. Completed applications should be forwarded to Residential Services by August 2, 2011 to qualify for the lottery. Successful applicants will be notified by mail in mid-August. All unsuccessful applicants shall have to find locations to park off campus. Consider connecting with someone who lives off campus who may have parking or leave your vehicle at home.

