



## Application Package for LOCUS Executive 2012-2013

Should you have any questions related to the application process please contact  
Megan Lott at [MLott@wlu.ca](mailto:MLott@wlu.ca) or 519.884.0710 ext. 2458.

PLEASE PRINT CLEARLY OR TYPE YOUR RESPONSES.

Name: \_\_\_\_\_  
Surname Given names

WLU Student Number: \_\_\_\_\_ WLU Email Address: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street address (or residence name, room number & mailbox number)

\_\_\_\_\_ City Province Postal Code

Permanent \_\_\_\_\_  
Street address

\_\_\_\_\_ City Province Postal Code

Telephone: \_\_\_\_\_  
Please enter a phone number where we may reach you during the application process

What program are you currently studying? \_\_\_\_\_

Current Cumulative GPA: \_\_\_\_\_ Year of graduation: \_\_\_\_\_

Briefly describe what you feel the role of an Executive is on the LOCUS team. How do you wish to contribute to the LOCUS program:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any extracurricular commitments, including part-time work that is/are anticipated for 2012-2013 (include estimated hours per week):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any positions that you have held in the past 4 years that you believe qualify you to be a LOCUS Executive:

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LOCUS staff are required to maintain a minimum cumulative GPA of 5.0. Do you expect to meet this requirement in May 2012?  Yes  No

If I do not meet this requirement after grade verification with the Registrars Office in the summer of 2012, I understand that my offer of employment will be withdrawn.  Yes  No

Will you be a full-time student (minimum of 1.5 credits per term) for the 2012-2013 academic year?  Yes  No

I understand that attendance at Don Training in August is mandatory, and I am available to attend all sessions during this time. Don training will begin in the last week of August 2012.

Yes, I understand

To assist in assessing your qualifications for the position of LOCUS Executive, please respond to the following four questions. Each answer should be no more than 250 words each. Answers should be typed, in complete sentence format, and double spaced.

### Question #1

Discuss something from your LOCUS experience/feedback from your Executives that you are proud of. Discuss one thing you would like to improve.

### Question #2

Choose one staff member from your current team and discuss what you most admire about them. How have they influenced you?

### Question #3

What are some new initiatives or ideas that you have for the committee(s) that you are interested in.

### Question #4

As an Executive, you will be expected to assist the Coordinator by acting as a role model and leading your committee. Please explain how your personal style of leadership will allow you to do this.

I authorize Wilfrid Laurier University to contact the referees and release from liability or responsibility all persons supplying reference information. I certify that the foregoing statements and any attached documentation are true and correct, and I agree that any misrepresentation made by me in this application will be sufficient cause for my dismissal from the Residence Life program without prior notice.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

THE APPLICATION DEADLINE IS MONDAY, FEBRUARY 27<sup>th</sup>, 2012 AT 4:30 PM

Please return your completed application to:

Residence Life Management Team  
c/o Residence Life Office  
75 University Ave. West  
Waterloo, Ontario Canada  
N2L 3C5  
Fax: 519 - 883 - 9060

Please note that the entrance to the Residence Life office can be found on the north-most side of the King St. Residence building (200 King St. North) in which it is located. Applications that are dropped off while the office is closed may be left in the drop-box located on the left hand side of the main office doors.

**Please include a Resume in your application package**