

# Leadership Ambassador 2012-2013

## Volunteer Position Description

### Preamble:

The Student Leadership Centre is seeking Wilfrid Laurier University students who are passionate about leadership for the Leadership Ambassador Team. The LAT is comprised of twelve Leadership Ambassador volunteers. We are seeking students with a variety of backgrounds and leadership experiences that contribute to a well-rounded team. The Leadership Ambassador position lasts the entire 8 month academic year and is a significant time commitment which **should be considered the only primary extra-curricular activity.**

### Qualifications:

- Demonstrated interest in leadership
- Desire to assist students with leadership development
- Willing to commit a minimum of 5 hours up to a maximum of 10 hours per week
- Able to work effectively on a team
- Coachable
- Creative, innovative, dependable, reliable, positive and organized
- Desire to develop and deliver workshops and presentations to students
- Effective and engaging communication skills

### Position Requirements

#### Student Leadership Centre

- Hold office hours each week in the Student Leadership Centre (4 hours) dedicated to the enhancement of Student Leadership Centre initiatives and programs
- Assist with the development of the Student Leadership Centre by researching possible resources, activities or programs
- Act as a mentor to students examining their leadership skills through one on one consultation in the Student Leadership Centre
- Assist with marketing the Student Leadership Centre
- Assist in the development and maintenance of partnership between the Student Leadership Centre and other campus departments
- Assist in the promotion, communication, integration and administration of WLU's Co-Curricular Record.

#### Leadership Workshops

- Develop and present training workshops on a variety of topics for students
- Provide customized workshops for various student groups and campus partners
- Provide input on developing new workshops for students
- Work with campus partners on collaborative workshop series (e.g. Diversity & Equity Office's Certificate Program)
- Support Leadership Ambassador Team by attending other Ambassador's workshops to participate, support and provide feedback

#### Other Responsibilities

- Meet weekly with the Leadership Ambassador Team and Coordinator, Student Leadership
- Facilitate activities aimed at developing the Leadership Ambassador team
- Attend ALL mandatory training sessions in early April, September and January
- Attend mandatory AODA training
- Support all programming initiatives within the Student Leadership Centre
- Be familiar with the Student Leadership Centre website
- Provide suggestions for expanding the SLC programming through brainstorming and consulting with student groups
- Act as a role model for other student leaders and campus organizations
- Provide information on student involvement opportunities related to campus activities and organizations
- Support and attend annual Student Leadership Centre initiatives (e.g. Leadership Summit)
- Other tasks as assigned by the Coordinator and Manager, Student Leadership Centre

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Print Name

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Signature

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Date